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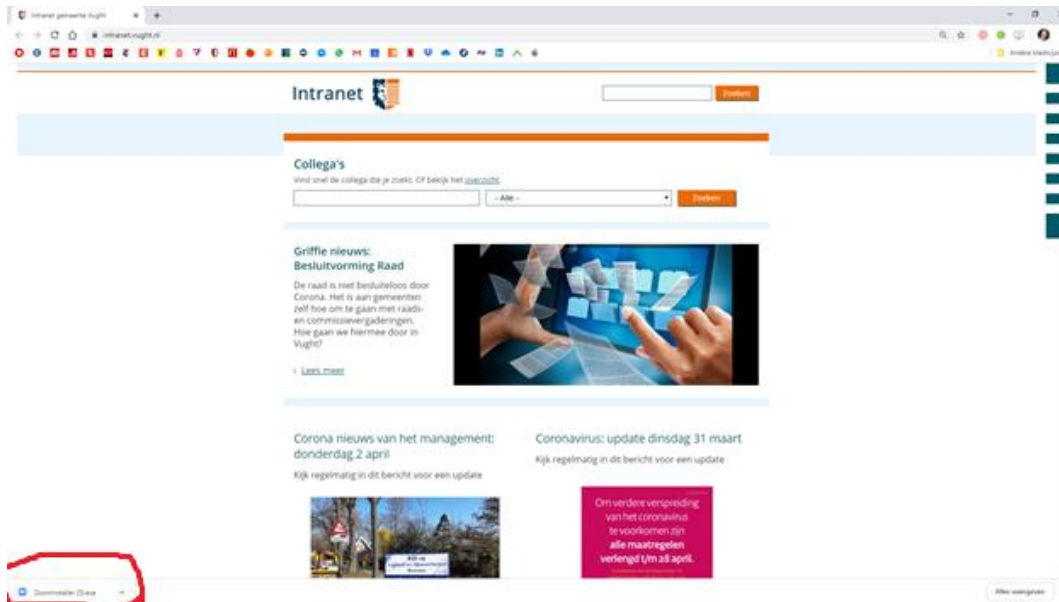
Zoom installeren (PC/Laptop)

**1. Klik op de volgende link OF plak de link in uw webbrowser
(er wordt automatisch een bestand gedownload)**

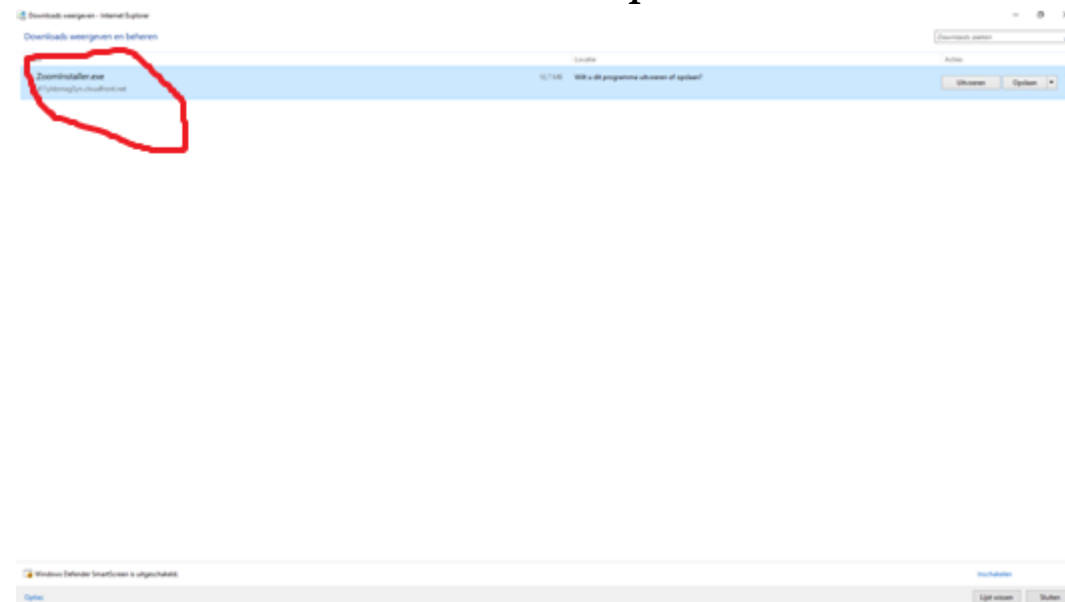
<https://zoom.us/client/latest/ZoomInstaller.exe>

2. Sla het bestand op en installeer de app door er op te klikken
(OF ga naar de map waar u het bestand heeft opgeslagen)

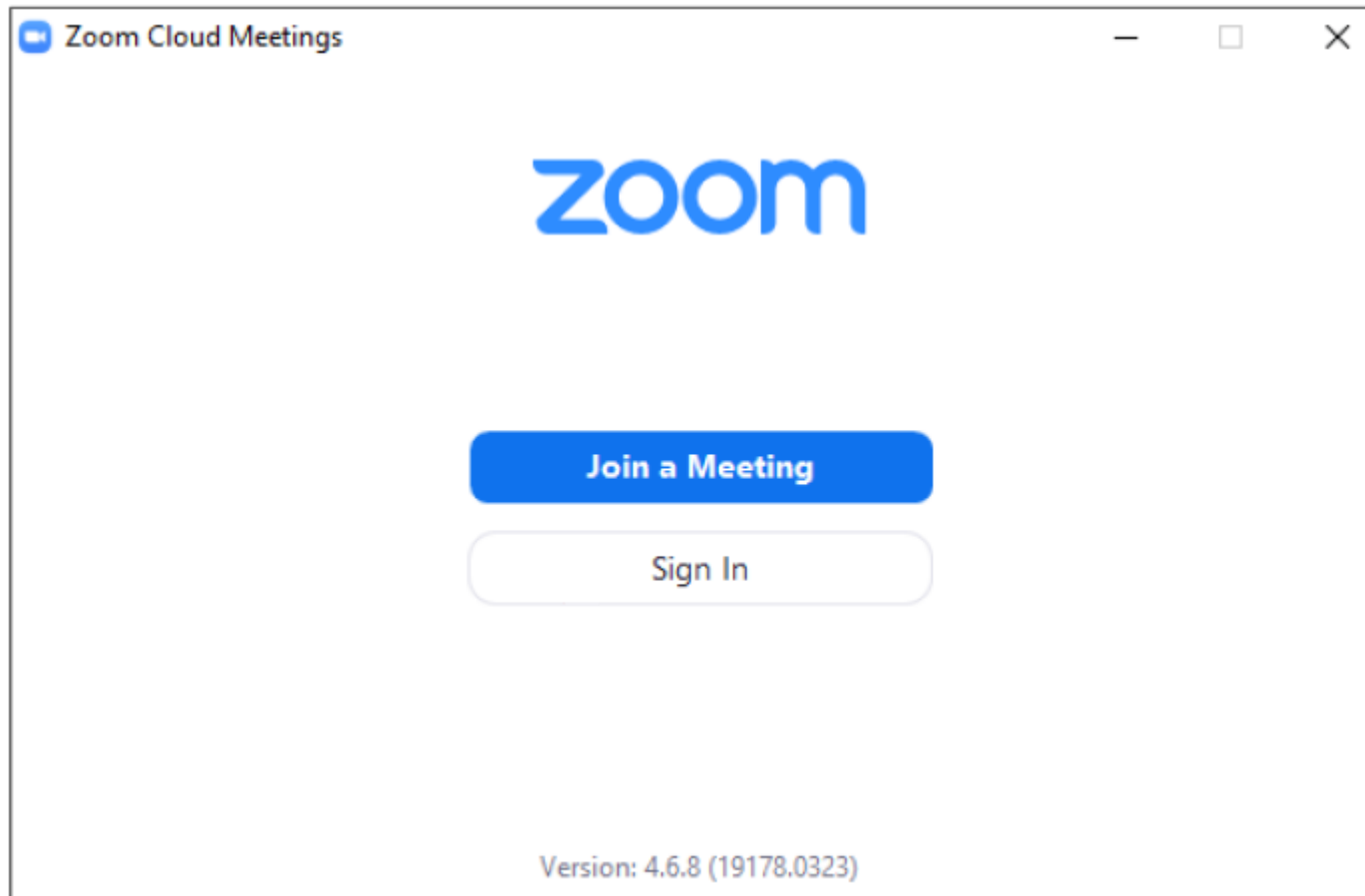
CHROME



Internet Explorer



3. Na installatie opent de app vanzelf (zo niet, zoek dan bij Start naar Zoom). U komt dan bij het onderstaande scherm uit.

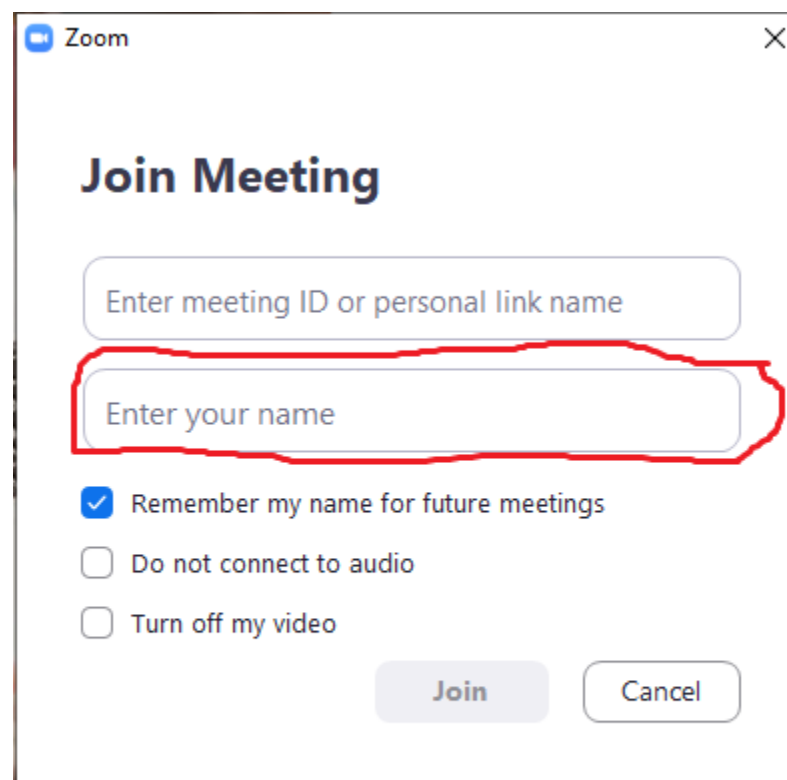


Zoom gebruiken (PC/Laptop)

1. Klik op 'Join a Meeting'



2. Vul uw naam en fractie in



The image shows a Zoom application window titled "Zoom" with a close button (X) in the top right corner. The main heading is "Join Meeting". Below this, there are two input fields. The first field is labeled "Enter meeting ID or personal link name". The second field, labeled "Enter your name", is highlighted with a red hand-drawn rectangle. Below the input fields, there are three checkboxes: "Remember my name for future meetings" (checked), "Do not connect to audio" (unchecked), and "Turn off my video" (unchecked). At the bottom right, there are two buttons: "Join" and "Cancel".

Zoom

Join Meeting

Enter meeting ID or personal link name

Enter your name

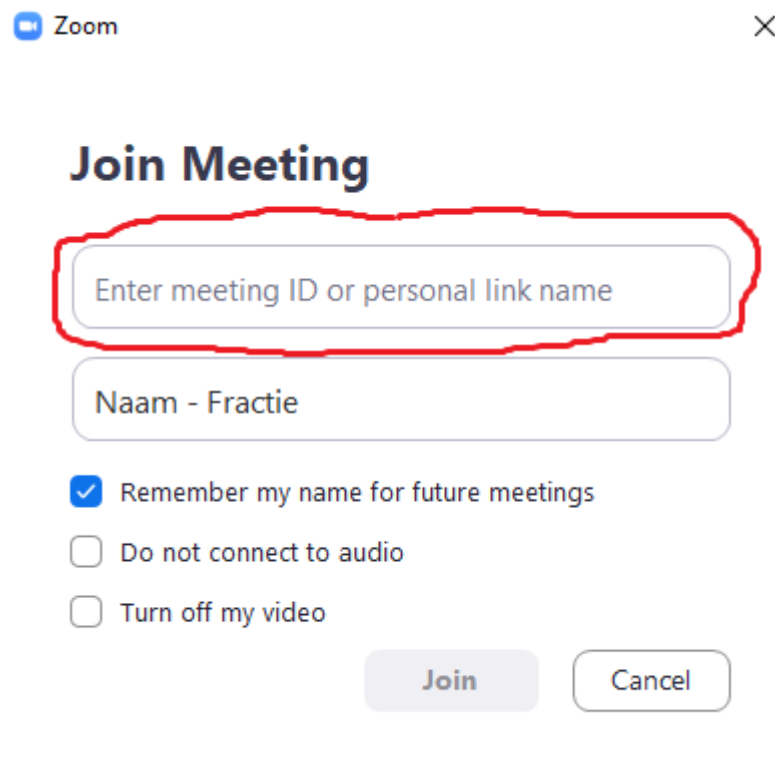
☒ Remember my name for future meetings

☐ Do not connect to audio

☐ Turn off my video

Join Cancel

3. Vul de vergadercode in (LET OP deze code krijgt u via Whatsapp en e-mail van de griffie)



The image shows a Zoom 'Join Meeting' dialog box. At the top left is the Zoom logo and the word 'Zoom'. At the top right is a close button (X). The title 'Join Meeting' is centered. Below the title is a text input field with the placeholder text 'Enter meeting ID or personal link name', which is highlighted with a red hand-drawn rectangle. Below this is another text input field containing the text 'Naam - Fractie'. Underneath the input fields are three checkboxes: the first is checked and labeled 'Remember my name for future meetings'; the second is unchecked and labeled 'Do not connect to audio'; the third is unchecked and labeled 'Turn off my video'. At the bottom right are two buttons: 'Join' and 'Cancel'.

Zoom

Join Meeting

Enter meeting ID or personal link name

Naam - Fractie

☒ Remember my name for future meetings

☐ Do not connect to audio

☐ Turn off my video

Join Cancel

4. Klik op 'Join'

 Zoom ×

Join Meeting

☒ Remember my name for future meetings

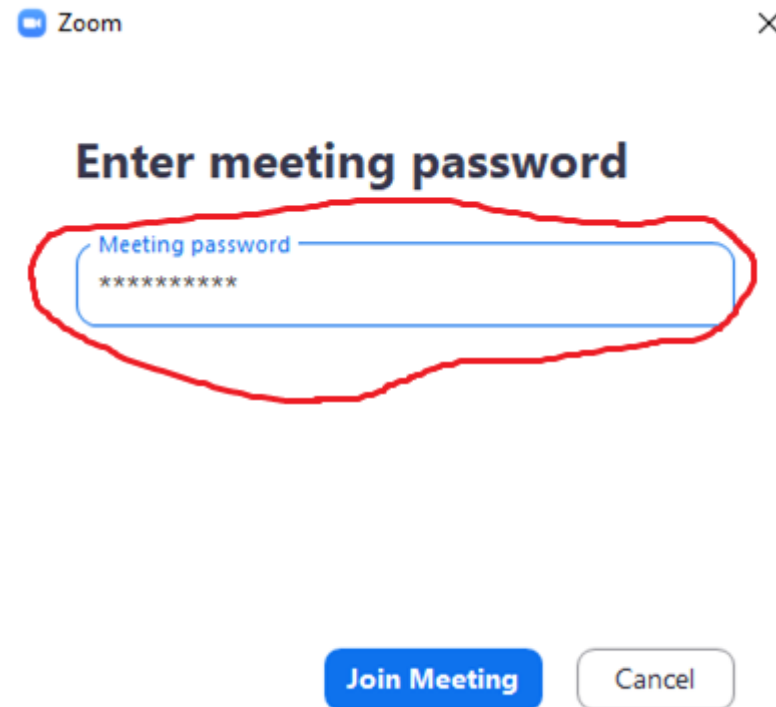
☐ Do not connect to audio

☐ Turn off my video

Join

Cancel

5. Vul nogmaals de vergadercode in bij password



The image shows a Zoom application window titled "Zoom" with a close button (X) in the top right corner. The main heading is "Enter meeting password". Below this is a text input field with the placeholder text "Meeting password" and a redacted password "*****". The input field is highlighted with a red hand-drawn oval. At the bottom of the window are two buttons: "Join Meeting" (blue) and "Cancel" (white with a grey border).

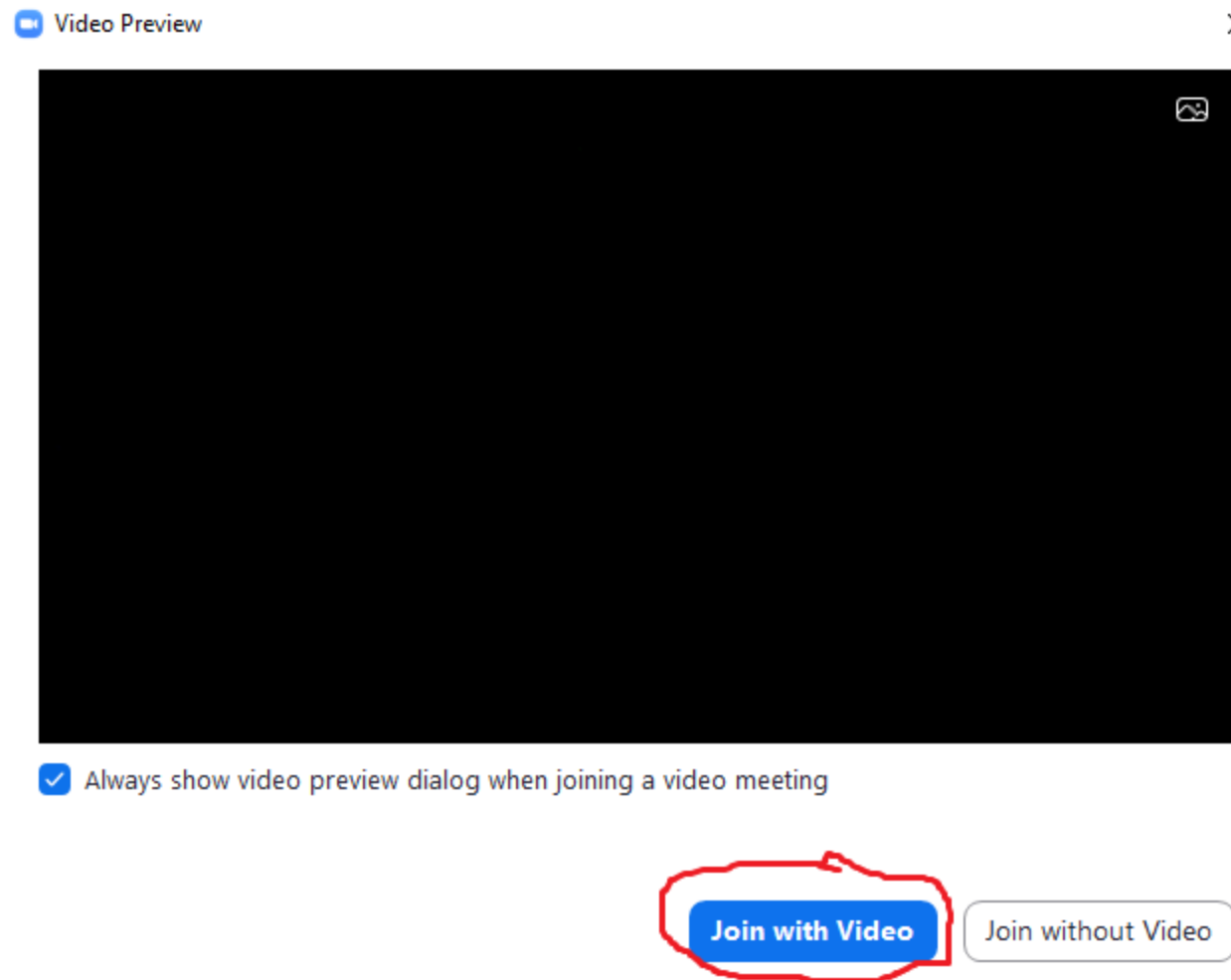
Zoom

Enter meeting password

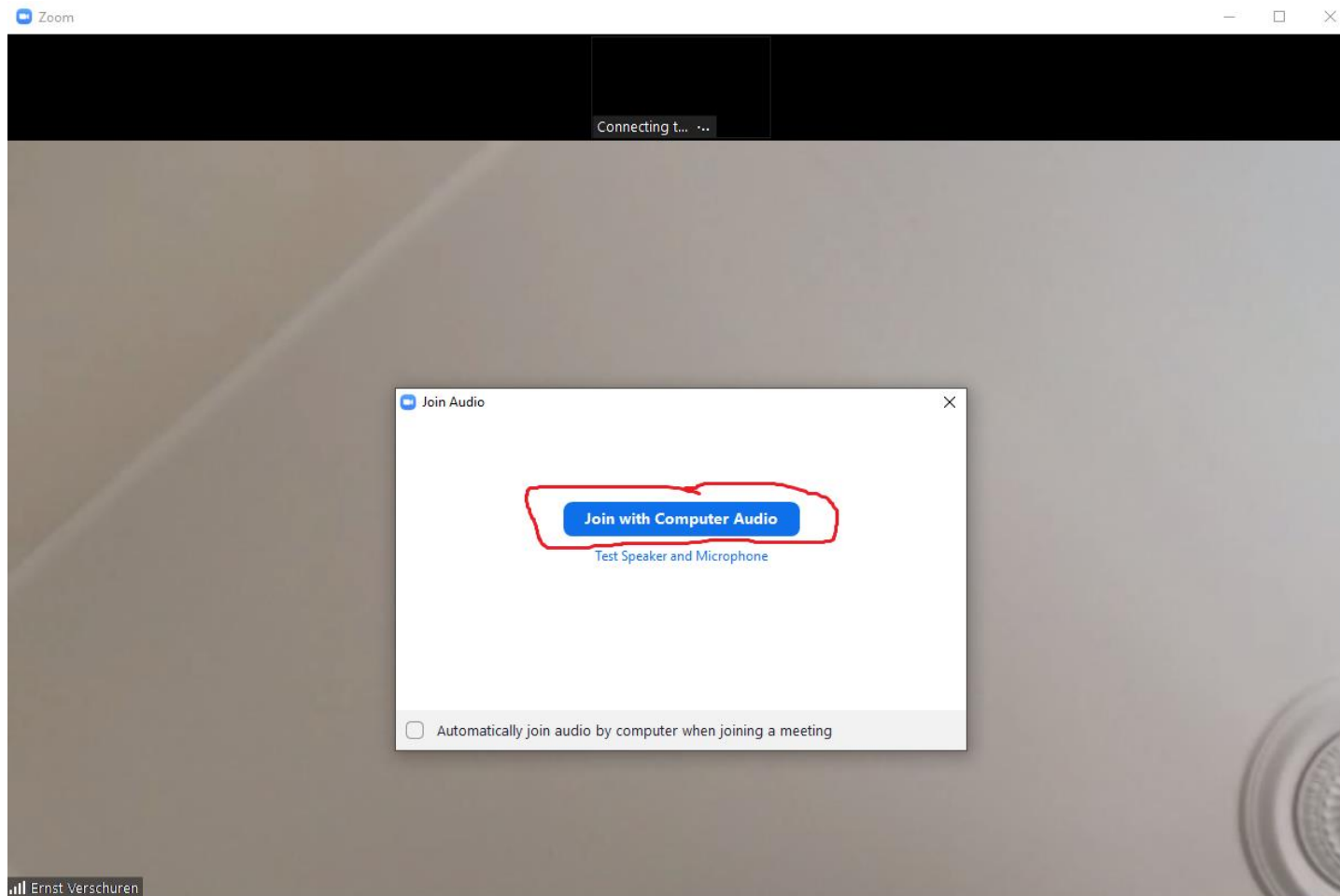
Meeting password

Join Meeting Cancel

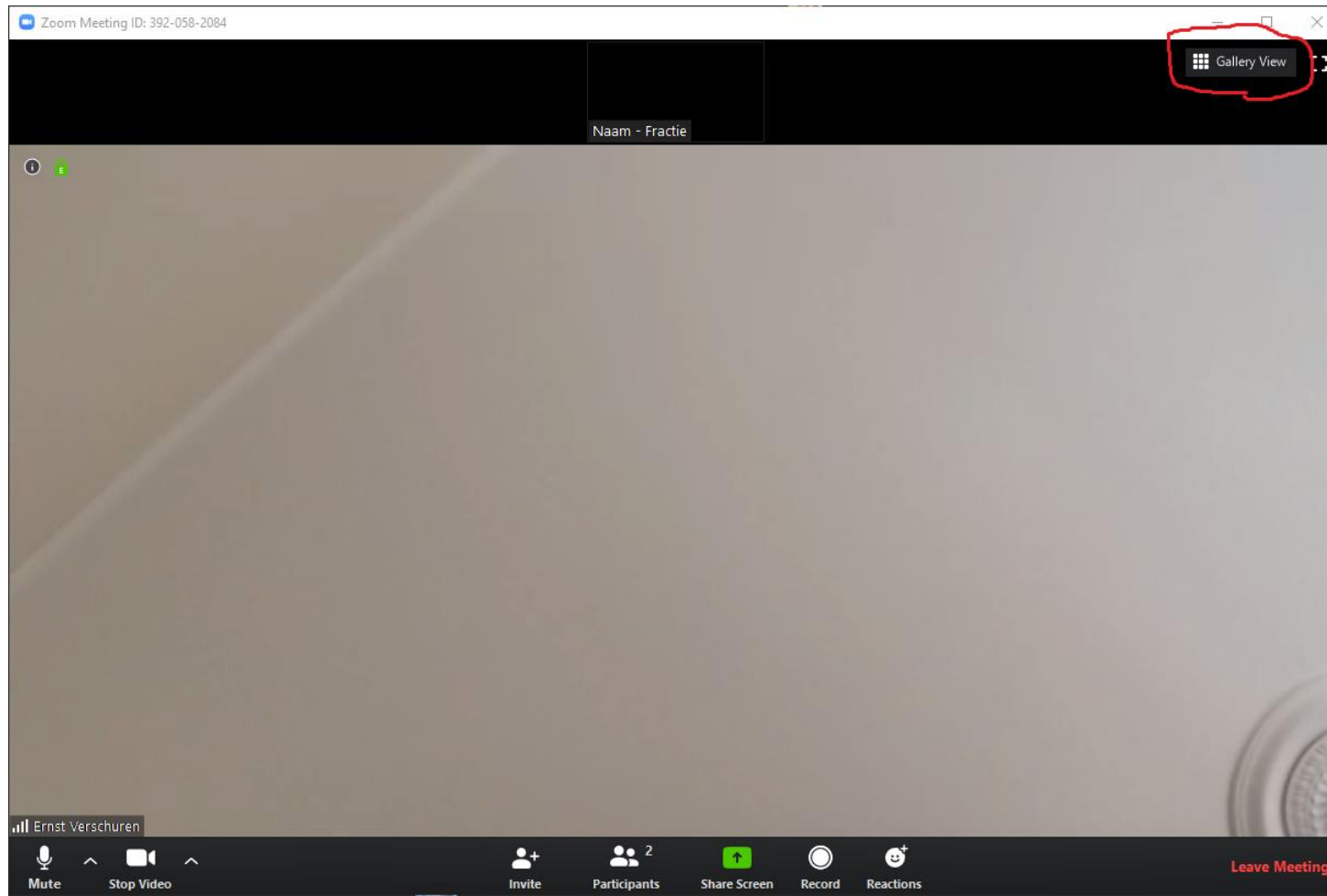
6. Kijk of uw camera werkt en druk daarna op 'Join with Video'



7. Druk op 'Join with computer Audio'

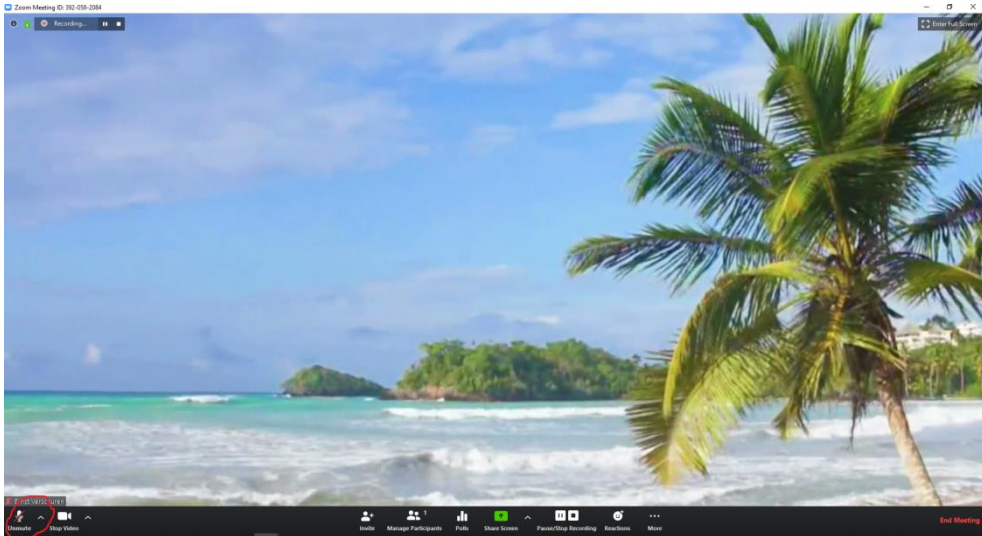


8. Klik op de knop 'Gallery View' om alle deelnemers van de vergadering te zien (anders ziet u alleen de mensen die op dat moment iets zeggen)



9. Geluid wordt door de voorzitter aan en uit gezet. Het geluid staat uit als uw microfoon een rode streep heeft. Het geluid staat aan als uw microfoon helemaal wit is. Zie afbeeldingen.

UIT



AAN

